

The Certified Construction Contract Administrator (CCCA) Program

Contract administration involves the timely flow of information and decisions to enable completion of the project as required by the contract documents. Contract administration includes review and observation of the construction project. This is important to the Owner and Consultant not only to determine that the work is proceeding in conformity with the contract documents, but also because it allows a final opportunity to detect any inaccuracies ambiguities or inconsistencies in the design.

The objective of the CCCA program is to improve construction contract administration by providing education related to the understanding, administration and enforcement of contract requirements during the construction phase of the project. The CCCA Program recognizes the experience, integrity and competence of construction contract administrators.

An applicant for certification as a CCCA must be a member of CSC. To achieve the CCCA status an individual must have a minimum of five years experience in the administration of construction contracts and have successfully completed both Principles of Construction Documentation Course and CCCA Level 2.

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